

(5416-3#126)

LIBRARY MEETING AND STUDY SPACES

Wollondilly Library has two rooms that members can book to study or collaborate. The Gail Dunn room and the Susan Keohane Local Studies room can be booked for up to two hours a day, seven days in advance, and can accommodate 6 people. Bookings require a current Library card and can be self-managed on the Library website. Customers need to confirm their booking at the front desk prior to accessing the room.

The Gail Dunn room and the Susan Keohane Local Studies room are for community use only and cannot be used for conducting business. The following users are out of the scope of the room's use and are not eligible to book the room:

- For-profit groups or businesses which may include multi-level marketing (MLM) groups or any individual, business or group seeking to sell items, products or services.
- Community groups which are seeking to sell items, products or services or impose an entrance or ticket fee for their event.
- Not-for-profit groups where gatherings are for committee meetings, annual general meetings, business meeting or conducting recruitment activities etc.

Per the Library Services - Conditions of Use

- Customers are to behave in a manner that does not disturb, cause offense or embarrassment to other library users. Disruptive, unsociable behaviour, excessive noise, inappropriate discussion and harassing customers or staff is not acceptable.
- Food and drink are not to be taken near any computers or equipment. Only beverages and cold food items may be brought into the Library and meeting rooms.
- Do not leave personal belongings unattended

The View Room is available for hire for larger events or meetings. The View Room is a popular community space that has regular public and community programs, therefore, the Library is not able to accept regular or ongoing bookings. Bookings for the View Room can only take place during Library opening hours. Room hire fees are applicable, enquiries can be made through the Library website.

For more information please contact the Library at library@wollondilly.nsw.gov.au or (02) 4677 8300.